



August 31, 2020

## **Notice of Telephonic Annual Meeting of the Members**

**Wednesday, September 16, 2020 at 6:00p.m.**

Dear Homeowner(s),

As the Managing Agent for **Montalcino Residential Community, Inc.**, we are pleased to announce that the Telephonic/Online Annual Meeting of the Members has been scheduled for **Wednesday, September 16, 2020 at 6:00 p.m.** The purpose of this meeting is to discuss normal business of the Association and to present information on current Association affairs.

Enclosed you will find the Draft Agenda and Proxy. **Please Note: Even if you plan on attending, it is important that you return your proxy. The Annual Meeting of the Members cannot be held unless quorum requirements are met, either in person or by proxy.** If a meeting must be reconvened at a later date, the Association will incur additional costs for scheduling a new Meeting. **You may assign your proxy to a Member of the Board, or to a neighbor of your choice who will be in attendance.**

**\* Proxies must be returned by 12:00 pm, Wednesday, September 16, 2020, to be counted \***

**Date: Wednesday, September 16, 2020**

**Time: 6:00p.m. – 7:00p.m.**

**Registration URL: <https://attendee.gotowebinar.com/register/5567277480713465101>**

**Webinar ID: 510-409-835**

**You may dial in early or at any time during the meeting.** We look forward to you joining us on **Wednesday, September 16, 2020.** Proxies may also be returned by mail or e-mail however, **any form returned after 12:00 p.m. the day of the meeting may not be counted on time.** For any questions, please contact us via the “Contact Us” tab on the Association’s website.

Sincerely,

Essex Association Management, L.P., Managing Agent  
On behalf of Montalcino Residential Community, Inc.

**\* Proxies cannot be taken at the meeting; they must be returned by the deadline above \***

cc: HOA File

Enclosures: Draft Agenda, Proxy

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